भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LTD.

A Mini Ratna Company (A Government of India Undertaking,Ministry of Textile)

कपास भवन 158-185, डिस्ट्रिक्ट सैंटर,जवाहर नगर, श्रीगंगानगर-335001(राज.)

Tel No: 0154-2462843 , 0154- 2461741, Fax No 0154-2461040

CCI WEBSITE : www.cotcorp.org.in E-mail: sriganganagar@cotcorp.com

GSTIN: 08AAACT4053B1ZS CIN: U51490MH1970GOI014733

भाकनि/श्रीगंगानगर/आईटी-Software/2020-21/

दिनांक:15/03/2021

लघु-अवधि निविदा सूचना

The Cotton Corporation of India Limited, Sriganganagar invites sealed tenders for purchase & installation of "**MS Office 2019 Home and Business"lifetime licenses.** Scope of work is described in this tender document.

Interested parties are requested to submit their tenders quotations by superscripting the envelope **"TENDER FOR SUPPLY OF MS Office 2019 Home and Business"** to our office in sealed cover addressed to "**The Assistant General Manager, The Cotton Corporation of India Limited, 158-185 District centre, Jawahar nagar, Sriganganagar-335001 (Rajasthan)"**.

Sr	Particulars	Description
1	Purpose of tender	Purchase & Installation of MS Office 2019 Home & Business at our office premises i.e. "The Cotton Corporation of India Limited,158-185 District centre, Jawahar nagar, Sriganganagar-335001 (Rajasthan)"
2	Last date & time of Submission	22-03-2021 (15.00 Hours)
3	Address for submission of bids	The Cotton Corporation of India Limited,158-185 District centre, Jawahar nagar, Sriganganagar-335001 (Rajasthan)
4	Venue Date & time of opening of tender	22-03-2021 (15.30 Hours) at our office premises In the presence of representatives of the suppliers (who wish to remain present)
5	Bid validity	30 days from the last date of submission
6	Tender document can be downloaded from	our website www.cotcorp.gov.in and Govt. Tender Portal www.tenders.gov.in
7	Tender document cost	Nil
8	EMD	Nil

The Corporation reserves the right to accept/reject any or all offers without assigning any reason thereof.

All costs and expenses incurred by respondents in any way associated with the development, preparation and submission of responses the attendance, meetings & discussions and providing any additional information required by The Cotton Corporation of India Limited, will be borne entirely and exclusively by the Respondent. Tenderer are advised to carefully study & examination of the tender document with full understanding of its implication. This tender document is not transferable.

<u>नियम व शर्तें</u> <u>Terms & Conditions :</u>

1. Rate quoted must be firm and final and shall remain constant and shall not be subject to any upward modification what-so-ever and the rates are inclusive of all Taxes, Transportation, Installation, etc., to The Cotton Corporation of India Limited,158-185 District centre, Jawahar nagar, Sriganganagar-335001 (Rajasthan)

2. The tenderer should enclose complete details of the self attested copies their Organization such Address, Mobile/E-Mail id etc., along with **<u>they should also submit their Microsoft Authorized Partner(MAP)/Dealer/Distributor Certificate, GSTIN/Pan No./ etc., with the tender quoted to us. If the parties are not MAP then they can not participate in tender.</u>**

3. The supply of Software as per the specification and also should be made available within 3 days from the date of issue of work order.

4. No extension of time shall be granted except for natural calamities and other foreseen reasons.

5. After the successful installation of Software in our office & receipt of Invoices. Payment will be made through Neft/RTGS on having the good services rendered by you.

6. Corporation reserves its right to accept/reject any tender(s). However, the tenderer may seek the reasons for rejection of their tender from the Corporation.

7. Corporation reserve the right to increase and decrease the quantity at the time of order.

8. The tenderer should comply with the above said conditions.

सहायक महाप्रबंधक

<u>निविदाकर्ता द्वारा घोषणा</u>

मैं/हमने निविदा की समस्त नियम व शर्तें पढ ली हैं व इनसे सहमत है । निविदा में वांछित संबंधित दस्तावेज संलग्न कर दिये है

दिनांक: **नाम:**

स्थान **पता:**

निविदादाता के हस्ताक्षर मोहर सहित

भारतीय कपास निगम लिमिटेड

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Supply and Installation of 7 no's MS Office 2019 Home and Business License

(Price Quotations)

क्रं.सं.	विवरण	राशि रूपये में
1	1.) Cost of 7 Nos MS Office 2019 Home and Business License 2.) Taxes (if any) Please Specify) **3.) No Hidden Charges will be allowed , if any**	Rs. Rs .
	Total	Rs.
Terms	I/We hereby, undertake that we shall not ask for any other charges other than the charges specified above. We also confirm that we will make our own arrangements at our own cost for Transportation, labor, installation, travelling, boarding, lodging, communications etc., for successful implementation of the project at your site.	

Note: The tender should be signed by the person having necessary authorization

Signature of the Authorized person :

Name of the Party :

Address with Seal :

Contact No. :

GST/Pan Of the Party :

On Letter head of the firm

Self-Declaration

Date:_____

Ref:_____

To,
The General Manager
The Cotton Corporation of India limited
158-185 District Centre,Jawaharnagar
Sriganganagar-335001
Rajasthan

In response to the tender No. **भाकनि/श्रीगंगानगर/आईटी-Software/2020-21/**Dated.15/03/2021 As a owner/ Partner / Director of_____I/We hereby declare that our Agency_____is having Unblemished past record and was not declared ineligible for corrupt and fraudulent practices either indefinitely or for a particular period of time.

I/We M/s_____(Name of the Company are not blacklisted in any department of Government of India or any State Government.

I/We hereby declare that there are no pending cases against M/s_____ (Name& Address of Bidder) with department of Government of India or any State Government or any other court of law.

I/We hereby declare that Bidder's company or Director/ Owner of the company have not been declared by any Court or Competent Authorities in solvent or involved in any fraudulent mean (Economical & Criminal) as on Date. _____.

Name of the Bidder :

Signature :

Complete Address :
(with seal of the Organizarion)